

OFFICE MEMORANDUM

Subject: Mandatory publication of all tender enquiries by Ministries/Departments on the Central Public Procurement Portal using XML upload where e-procurement solution other than NIC is being used.

Instructions had been issued vide O.M dated 30th November, 2011 to all Ministries/Departments, their attached and subordinate offices, CPSEs and autonomous/ statutory bodies of the Central Government regarding mandatory publication of all tender enquiries on the Central Public Procurement Portal (CPP Portal). As per para 1(f) of the said O.M. it was stated that **Ministries/ Departments, CPSEs and autonomous/ statutory bodies that are already carrying out e-procurement through NIC or their own website or through any other service provider, shall ensure that all tender related details including those issued through e-procurement, are simultaneously published /mirrored on the CPP Portal.** Their e-procurement website should also have a link to the CPP Portal.

2. Further, this Department, vide O.M. dated 7th May 2012 addressed to all FAs requested all Ministries/Departments/ CPSEs and autonomous/ statutory bodies to transfer/upload meta data related to tender enquiries from their e-procurement websites to the CPP Portal using XML upload facility provided by NIC. In this regard Ministries/Departments were asked to send their requests to the e-mail Ids cpnp-nic@nic.in and cpnp-doe@nic.in in the prescribed format.

3. In this context, following points are once again being reiterated:

- a) Wherever, Ministries/ Departments, CPSEs and autonomous/ statutory bodies are publishing their tender details on their own website in Word, Excel, PDF, JPEG, and tiff or in any other image format and have provided a link to their tender information / website on the CPP Portal, they are requested to **directly publish all tender enquiries, corrigenda thereto and award of contracts thereon on the CPP Portal using e-Publish module compulsorily.**
- b) Wherever, Ministries/ Departments, CPSEs and autonomous/ statutory bodies are carrying out e-procurement through their own website or through any other service provider, they should ensure that all tender enquiries, corrigenda and details of contract awarded thereon **are electronically transferred/uploaded on the CPP Portal using XML upload facility made available by NIC.** The steps involved in transferring data through XML upload to the CPP Portal as suggested by NIC are

available on the CPP Portal. **Action in this regard may be taken latest by 15th August 2012.**

4. All Ministries/Departments are requested to issue necessary instructions in this regard to all attached and subordinate offices as well as to CPSE's, autonomous and statutory bodies under their administrative control. Problems if any, being faced in e-publishing tender enquiries and other details on the CPP Portal using e-publish module or XML upload facility may be reported at the e-mail id cPPP-nic@nic.in.

Yashashri Shukla

(Yashashri Shukla)

Director (PPD)

011-23093457

To,

Secretaries of all Ministries/Departments

Copy to:

DG (NIC), CGO Complex, New Delhi

Copy also through e-mail to:

Nodal Officers of all Ministries/Departments